



Action Plan

This Action Plan must be completed electronically and submitted in Microsoft Word format to regulation@sqa.org.uk by 23 May 2022.

Issue number	Detail of Issue recorded	Risk rating	Proposed action and evidence to be provided (Failure to include a description of your intended methodology AND details of the evidence that you will provide could result in your Action Plan not being approved by ACG.)	Target date for completion by awarding body ¹	Date Issue closed out by SQA Accreditation ²
1. Principles 5 & 9	SQA Accreditation evidenced throughout various policies and documents that SQA Accredited qualifications were referred to as SCQF qualifications.	Low Risk	We will undertake a scan and review of all our documentation to ensure that proper reference is made to SQA Accredited qualifications. We will update documents as required and ensure SQA Accreditation SharePoint is uploaded with these revised documents.	30 th July 2022	29/7/2022

Action Plan approved by ACG on Wednesday 15 June 2022

¹ If the awarding body believes it has completed the action prior to approval of the Action Plan by ACG, insert the considered date of completion. The date will be subject to review depending on the quality of the evidence supplied.

² Issues can only be closed out once the evidence to complete the action has been quality reviewed and the Action Plan has been approved by ACG. The period of time between ACG approval and the date the Issue is closed out is not necessarily reflective of any quality issues.

