

Action Plan



This Action Plan must be completed electronically and submitted in Microsoft Word format to regulation@sqa.org.uk by 29 January 2020.

Issue number	Detail of Issue recorded	Risk rating	Proposed action and evidence to be provided (Failure to include a description of your intended methodology AND details of the evidence that you will provide could result in your Action Plan not being approved by ACG.)	Target date for completion by awarding body ¹	Date Issue closed out by SQA Accreditation ²
1. Principle 14	The awarding body's <i>Whistleblowing Policy, PP0008, v.8 April 2018</i> , inaccurately describes SQA Accreditation as a prescribed regulator and makes reference to a regulatory whistleblowing policy which does not exist.	Low	MP Awards are currently conducting a review of all policies and intend to revise the wording in the Whistleblowing Policy to more accurately reflect the position of SQA Accreditation. A revised policy will be made available on completion for review and comment/approval by the ACG.	29 th January 2020	24/1/2020
2. Principle 14	A review of the awarding body's <i>Maladministration and Malpractice Policy</i> ,	Low	MP Awards are currently conducting a review of all policies and intend to revise the wording in the Maladministration and Malpractice Policy to more	29 th January 2020	24/1/2020

¹ If the awarding body believes it has completed the action prior to approval of the Action Plan by ACG, insert the considered date of completion. The date will be subject to review depending on the quality of the evidence supplied.

² Issues can only be closed out once the evidence to complete the action has been quality reviewed and the Action Plan has been approved by ACG. The period of time between ACG approval and the date the Issue is closed out is not necessarily reflective of any quality issues.

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	<p><i>PP0004, v.10 April 2018,</i> does not adequately reflect SQA Accreditation's requirement that instances of actual or suspected maladministration and/or malpractice are reported to the qualification regulator when discovered.</p>		<p>accurately reflect the SQA Accreditation requirement to report actual or suspected cases promptly. A revised policy will be made available on completion for review and comment/approval by the ACG.</p>		

Action Plan approved by ACG on 15 April 2020